



Seesaw GDPR statement

Personal Data

Students at Harewood Junior School will use the Seesaw learning platform to complete homework and access remote learning activities as required. The Seesaw platform requires each child's name in order to be able to associate work like their photos, videos or voice recordings with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of students, or share or sell children's personal information or journal content. Seesaw does not own the content that is added to the platform. Students are able to export their learning journals at any time from their Seesaw account. If a parent / carer wishes to correct, edit, download, or update information about a student, this can be actioned through direct contact with their child's class teacher.

More information is available about Seesaw's privacy promises here:

<https://web.seesaw.me/privacy>.

Log-ins

Each student will receive their own individual Seesaw log-in that is for their own exclusive, personal use, for them to access the platform only. As outlined in the Pupil ICT Acceptable Use policy, students are not to share their log-in credentials with anybody else, or seek to access the Seesaw platform using somebody else's details.

School-wide settings

School-wide settings are set by the school's Seesaw administrator (Mr Beardshaw-Brown) to ensure that on the Seesaw platform children can only view their own work, and not any posts from other students. They can comment on and 'like' the content they have personally uploaded, and are able to respond to any comments posted by their class teacher. On occasion, class teachers may wish to share a student's work with the rest of the class. In this instance, permission will be asked of the child first.

Staff access

Teachers will only be able to view journals of the students in the class they are working in – this may include support staff as appropriate. Staff access is determined by the school's Seesaw administrator. Additionally, year group team leaders also have co-administrator status, with access to the Seesaw 'admin' platform.

Old student accounts

When a student has left Harewood Junior School, their account will be archived. All journal content will be available if required by the parent / carer. Seesaw will automatically delete an account and all associated content if the account has not been accessed for more than seven years.